Personal communications may be private letters, memos, non-archived electronic communications, personal interviews, etc. **Because they do not provide recoverable data, they are not included in the reference list.** The same is true of live performances.

Instead, you should cite these sources in your text with initial and last name of the communicator and as exact a date as possible.

**Samples:**

M. E. Daniels, Jr. (personal communication, July 4, 2009), explained in an email that . . .

(Butler Ballet, performance, December 13, 2008)

If you are citing a recording or archived copy of the performance or personal communication, these forms are recoverable and should be referenced in your Works Cited list as a video, online forum post, tape recording, etc.